

WESTWOOD RECREATION DEPARTMENT

RECREATION ADVISORY BOARD

Minutes of November 8, 2010

1. MEETING CALLED TO ORDER at 8:04 P.M.

Present: Councilmember Ingrid Quinn, Chair Sherman Taylor, Vice Chair Heidi Catalano, Board Members Janine Borgersen, John Bonkowski, Chris Codner, Joan Hluchan, Don Smith, Director Gary Buchheister, Admin. Asst. Margaret McDonough
Absent: Member Michael Griffin

2. APPROVAL OF MINUTES of October 4, 2010: Vice Chair Catalano made a Motion to accept the Minutes as presented, Member Hluchan seconded the Motion; the Motion passed.

3. OPEN PUBLIC FORUM:

4. COUNCIL LIAISON REPORT: Chair Taylor congratulated Ms. Quinn on her re-election to the Council.

Halloween Ragamuffin Parade: Councilmember Ingrid Quinn offered her congratulations and thanks for the overwhelming success of the event and thanked the Board Members who assisted at the event.

Member Smith joined the meeting.

Westvale Park Project: Ms. Quinn reported on a walk-through inspection of the project on November 1 and the continuing progress. Discussion followed on several aspects of the project including funding, status of the ballfields, the bike / walking path, park signage, playground installation, lighting, field striping, etc. The connecting road between Westvale Park and the Bergen County Pascack Brook Park has been postponed.

Recreation Director Buchheister will meet with the principals of the various sports organization early in 2011 to establish Policies of Use for fields, concession stand and storage usage. The result of that meeting will be presented to the Board.

Memorial Bench Program: Councilmember Peter Grefrath and Director Buchheister developed a program for Memorial benches for Veterans Park as well as Memorial benches and picnic tables for Westvale Park. A program brochure has been developed and will soon be ready for public distribution.

5. DIRECTOR'S REPORT:

a. Fall Programs: Director Buchheister reported on the Fall Program registration numbers. The Board reviewed and discussed the specific programs and participation numbers of each.

b. Special Needs Program: The program has been very successful. Registration in the dance program continues to increase.
The basketball program has received a donation of NBA shirts and other items from a resident which the children received enthusiastically.

c. Pre-School Program: The morning 4-year old program is at maximum attendance of 24. The afternoon 3-year program has 15 in attendance with a maximum of 20.

- d. Basketball Program: A Coordinators meeting is scheduled to review the upcoming Recreational and Travel Programs. The Recreational Clinic has been expanded to include Grade 1. Director Buchheister has been working to involve the High School's Athletic Department Staff and teams to encourage participation, particularly in the Girls Program.

6. OLD BUSINESS:

- a. Westvale Park Renovation: Previously discussed.

7. NEW BUSINESS:

- a. Community Center Use Policy: The current Use Schedule and a list of the current organizations using the Center and the Policies and Procedures of Use were distributed for review. Mr. Buchheister presented several organizations which have applied for Use. The organizations have requesting use on a rental basis at times when rooms would be idle.

The policies of other municipalities who similarly rent Use in their multi-purpose buildings have been reviewed. Discussion followed on Use by non-profit, not for profit and for-profit organizations.

Upgrades have been completed through Usage Fees received including the Center's floors being stripped and waxed; several new tables for the meeting rooms have been purchased and a new industrial quality, air-hockey game table for the Teen Center has been purchased. Discussion followed including portable meeting room dividers which will soon be purchased.

The Board was asked to review the proposed Policy and Fee changes and to propose programs and organizations which could use the Center; to be discussed at the December Board meeting.

- b. Director Buchheister announced a "Community Clean-Up Day" which is being coordinated for Westvale Park to refurbish the existing areas of the park, to upgrade them to the level of the renovation areas. The event will be scheduled for mid-March.

- 8. ADJOURNMENT: Motion to Adjourn was made at 8:43 P.M. by Member Borgersen seconded by Vice Chair Catalano. The next meeting will be Monday, Jan. 10, 2011 at 8:00 P.M. in the Community Center.